



## EXPENSE REPORT

**EMPLOYEE:** Harry Chandler  
**PERIOD ENDING:** Feb-13

PLEASE DO NOT CHANGE THE FORMULAS/TEXT IN THE SHADED AREAS							
Date	Expense Type	Amount			GST	Total	Description / Purpose
			KM	Amount			
2013-02-12	Meals	17.31		-	0.00	17.31	Meal re meeting in Edmonton - annual general meeting of Alberta Federation of REAs
2013-02-13	Conf/Travel/Accom/Car	9.50		-	0.50	10.00	Taxi re meeting in Edmonton - annual general meeting of Alberta Federation of REAs
2013-02-13	Conf/Travel/Accom/Car	9.50		-	0.50	10.00	Taxi re meeting in Edmonton - annual general meeting of Alberta Federation of REAs
2013-02-13	Meals	22.99		-	0.95	23.94	Meal re meeting in Edmonton - annual general meeting of Alberta Federation of REAs
2013-02-14	Conf/Travel/Accom/Car	PREPAID		-		PREPAID	Trip to/from Edmonton on Red Arrow bus re annual general meeting of Alberta Federation of REAs (\$138.00)
2013-02-14	Conf/Travel/Accom/Car	PREPAID		-		PREPAID	Hotel re meeting in Edmonton - annual general meeting of Alberta Federation of REAs (\$195.33)
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<b>TOTALS</b>	-	59.30	-	-	1.95	61.25	

CHATEAU BEIRUT  
10185 107ST  
FORT MCMURRAY, AB  
T9J 1J5  
780-756-7678

**SALE**

MID: 8021733285  
TID: 0089250008021733285001  
Entry Method : C  
REF #: 1  
2013/02/13 12:27:32  
Trace:0002

**APPROVED**

Appr Code: 020249  
VISA  
\*\*\*\*\*1679

AMOUNT \$19.94  
TIP \$4.00  
TOTAL \$23.94

VERIFIED BY PIN

Visa Credit  
AID: A0000000031010  
TC: E0B8CB  
TUR: 4000008000

THANK YOU / MERCI

CUSTOMER COPY

Matrix Hotel  
10540-100 Avenue  
GST # 866344302

16 KYLE 5 NIESHA

Check: 1964 Guests: 1  
Table: 25-3

02/12/2013 09:23PM

2 KEITH 14.28  
1 W. FLORENCE MUSHROOM RAVIOL 12.00

Subtotal 26.28  
G.S.T. 1.31  
Total Due \$27.59

GRATUITY 4.00

TOTAL 31.59

Signature [Signature]  
Guest Name H. CHANDLER

Room # \_\_\_\_\_

Date Feb 13/2013 Amount \$10.00  
G.S.T. Included

From \_\_\_\_\_

To \_\_\_\_\_

To \_\_\_\_\_

Driver CF Car# 190

780-425-2525 780-425-8310

www.co-optaxi.com

Date Feb 13 13 Amount 10  
G.S.T. Included

From \_\_\_\_\_

To \_\_\_\_\_

To \_\_\_\_\_

Driver [Signature] Car# \_\_\_\_\_

780-425-2525 780-425-8310

www.co-optaxi.com

*Harry*



Corporate | Travel Agents | Charter | Dashboard | **Welcome back, HARRY** | [Logout](#)

Your Rewards Points Balance 4280 Points

Call toll free: 1-800-232-1958

Like **1**

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# Thank you!

Here's an overview of your order:

**Order #: 1005792**

**Charge Summary**

**Trip 1**

Route	Date	Departure	Arrival	Trip Time
CEEXP 16 30	Feb. 12, 2013	16 30	19 50	3 hrs 20 mins

HARRY CHANDLER \$138.00

Ticket Total	\$131.42
Discount	(\$0.00)
Taxes	\$6.58
<b>Total Paid</b>	<b>\$138.00</b>

**Trip 2**

Route	Date	Departure	Arrival	Trip Time
ECEXP 16 30	Feb. 14, 2013	16 45	19 50	3 hrs 5 mins

Send Email Invoice

To receive an invoice for this transaction via email please enter a valid email address below

donna.ehrhardt@albertamsa.ca

[Accept](#)

## Passenger Experience Survey

We value your comments! Take a few minutes to share your feedback and receive a travel discount as our thanks! Click on the link to answer a quick survey.

[Survey](#)

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17700-87TH AVENUE  
EDMONTON AB T5T 4V4  
780-444-3000 800-737-3783  
GST Reg#: 845861368 RT

Name: **CHANDLER, HARRY**

Address: **SUITE 500- 400 5TH AVE SW**

Account: **11001548657**

Room: **732**

City, Prov, Pcode: **CALGARY, AB T2P0L6**

Room Type: **STWN**

Phone: **403-615-4682**

Rate Plan: **GCCA**

Company: **ALBERTA FEDERATION OF REA'S LTD.**

Adults/Children: **1/0**

Arrival Date: **02/13/13**

Departure Date: **02/14/13**

Date	Description	Reference	Charges/Credits
2/13/2013	ROOM CHARGE	#732 CHANDLER, HARRY	\$162.00
2/13/2013	GST GUEST ROOM	GST GUEST ROOM	\$8.10
2/13/2013	ALBERTA TOURISM LEVY	ALBERTA TOURISM LEVY	\$6.48
2/14/2013	ROOM SERVICE	732/5008/08:16/ROOM SERVICE	\$18.75
2/14/2013	VISA	THANK YOU :)	(\$195.33)
<b>Balance Outstanding:</b>			<b>(\$0.00)</b>

XXXX XXXX XXXX 5183

Regardless of charge instructions, I acknowledge the above as personal indebtedness.

Guest Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# MATRIX HOTEL

N/A Harry Chandler  
 #500, 400 - 5 Avenue Sw  
 Calgary AB T2P 0L6  
 Canada

Room Number: 0511  
 Arrival Date: 02-12-13  
 Departure Date: 02-13-13  
 Page No: 1 of 1

Guest Name

*Prepaid  
 No claim*

**INVOICE**

Folio No: 139730

02-13-13

Date	Description	Charges	Credits
02-12-13	Room Revenue	135.00	
02-12-13	Destination Marketing Fee - 3%	4.05	
02-12-13	Tourism Levy - 4%	5.56	
02-13-13	Visa XXXXXXXXXXXXX5183 XX/XX		144.61
<b>Total</b>		<b>144.61</b>	<b>144.61</b>
<b>Balance</b>		<b>0.00</b>	

**Tax Summary**

GST on DMF	0.00
Destination Marketing Fee - 1%	4.05
Tourism Levy - 4 %	5.56
Room GST - 5%	0.00
GST - 5%	0.00

**Signature:** \_\_\_\_\_

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001